

CITY OF MARQUETTE

JOB DESCRIPTION

TITLE: Ballfield Laborer

REPORTS TO: Parks and Recreation Coordinator

EFFECTIVE DATE: April 1, 2014

JOB CLASSIFICATION: Seasonal/Temporary

Position Summary:

Under the direct supervision of the Parks and Recreation Coordinator, performs a wide variety of tasks requiring considerable physical effort preparing athletic fields and turf related work for the City of Marquette parks. Hours of work will be determined by the supervisor, but are not to exceed 40 hours per week. This is a seasonal position lasting 8 months or less.

Essential Duties:

An employee in this position may be called upon to do any or all of the following:

- Maintain all turf areas, including irrigating, seeding, weeding, raking, and shoveling.
- Prepare athletic fields for safe playing by mowing, dragging infields, painting fair lines, minor repairs to fencing, setting bases, mound and home plate.
- Assist other crews in a wide variety of duties as assigned by the supervisor.
- Exercise proper safety precautions in the performance of work, including use of appropriate personal protective equipment, machine guards, and safe work procedures.
- Inspect equipment before use and monitor its performance. Alert supervisor of possible malfunctions or maintenance issues.
- Operate City equipment in a safe, courteous manner using sound judgment at all times.
- Keep all equipment clean and organized.
- Ensure public relations are handled in a courteous and professional manner, both from oneself and other employees.

Non-Essential Duties:

Performs other related functions as assigned.

Materials and Equipment Used

- Lawn mowers; push mowers and riding mowers.
- Rakes, shovels and other hand tools used for lawn work.
- Power tools for yard work including weed whip, leaf vac and blower, sod cutter, power edger, garden tiller, and turf boom.

Required Qualifications:

- Ability to maintain satisfactory working relationships with public officials, user groups, the general public and other City employees.
- Ability to work a flexible schedule that includes evenings, week-ends and holidays for the duration of the season.
- A valid Michigan driver's license.
- Knowledge of safe work practices and materials used.
- Knowledge and ability to operate a variety of hand tools and power equipment used in landscape maintenance.
- Must be age 18 or older.

Physical Demands:

- Ability to work outdoors in all types of climate and weather conditions. Ability to withstand temperature changes in the work environment.
- Physical strength and dexterity to perform work involving lifting and carrying moderately heavy objects.
- Frequent bending, squatting, twisting, climbing, and reaching.
- Ability to lift 75 pounds maximum with the assistance of another person, and frequent lifting and/or carrying objects weighing up to 40 pounds.
- Occasional sitting and driving.
- Ability to distinguish various sounds and people or objects at varied distances.
- Physical strength and dexterity to perform strenuous work involving lifting and carrying moderately heavy objects.
- Ability to communicate orally in a clear manner.
- Ability to distinguish sounds at various frequencies and volumes.
- Ability to distinguish people or objects at varied distances under a variety of light conditions.

This job description should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of the job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated on this job description.

Department Head

Date

Director of Administrative Services

Date