

COMMUNITY SERVICES DEPARTMENT

ARTS AND CULTURE - PARKS AND RECREATION



Pictured above (left to right)

Front Row: Community Services Manager/Marquette Arts and Culture Director Tiina Harris

Back Row: Assistant Director of Community Services Jon Swenson, Secretary Justina Hautamaki, Administrative Assistant Kim Eliassen, Community Services Parks and Recreation Coordinator Andrew MacIver, Community Services Director Karl Zueger.
Not pictured: Arena Laborer/Custodian Joe Speruzzi and Arena Laborer/Custodian Paul Homburg

SENIOR SERVICES



Pictured above (left to right)

Senior Services Coordinator Jane Palmer, Social Worker Gail Hermann, Social Worker Vicky Bullock, and Social Work Coordinator Lisa Balko



COMMUNITY SERVICES

2014-2015 ANNUAL REPORT

In accordance with Section 2-80 of the City Code, listed below is a summary of activities for the Community Services Department for the 2014-2015 fiscal year.

Department Overview

The Community Services Department – Parks and Recreation division consists of the Director, Assistant Director, Parks and Recreation Coordinator, full-time Administrative Assistant and a part-time Secretary. They are responsible for the planning, development, management and operation of all parks facilities as well as all City-sponsored and co-sponsored recreation programs. Staff administered the Promotion Fund resulting in \$18,200 in fee relief to special events.

PARKS AND RECREATION

Grant Administration

- Michigan Natural Resources Trust Fund – McCarty's Cove Restroom \$88,800
- Michigan Natural Resources Trust Fund – Williams and Harlow Parks Restrooms \$205,000
- Land and Water Conservation Fund – Hawley Street Multi-Use Pathway Extension \$84,000
- Michigan Natural Resources Trust Fund – Clark Lambros Beach Park – \$1,050,000 ongoing administration.
- Michigan Natural Resources Trust Fund – \$200,000 Father Marquette Park – application submitted.
- Reviewed all City grant projects and replaced/installed grant recognition signs at each location.

Planning

- Dog Park
- Park Land Use Policy
- Michigan Department of Natural Resources – Pilot Trail Mapping
- North Country Trail – Urban Re-sign
- Assisted Iron Ore Heritage Trail – Art Place Grant

Capital Improvements

- McCarty's Cove Restroom \$120,000
- Williams and Harlow Parks Restrooms \$277,000

- Hawley Street Multi-Use Pathway Extension \$168,000
- Skate Plaza – Erosion Control/Recognition Signage \$5,000
- Bandshell – Roof replacement \$11,500
- Shiras Park – Electric Upgrade \$2,500

<u>Facility</u>	<u>FY 2014/15 *</u> <u>Hours Rented</u>
Baraga Gymnasium	1180
Presque Isle Pavilion	440
Senior Pavilion	25
Island Store Pavilion	68
Bandshell	61
Gazebo	53.50
Baseball Fields	888
Soccer Fields	824
Contract/Permit Administration	56
Total Revenue	\$105,921
Total Transactions	Not available
Promotional Fund	(\$9,795)
Vango's-Ice Cream Concession**	\$1200/month

* FY 2014-15 Hours rented reflects revenue hours only and does not include internal, in kind, special events, or maintenance hours.

**Ice Cream Concessions include Mattson Park and Island Store – three month lease.

CINDER POND AND PRESQUE ISLE MARINAS

The City of Marquette operates two marina facilities, a seasonal mooring field and four seasonal dock slips near Founders Landing. Presque Isle Marina is currently capable of mooring 57 vessels. Presque Isle Marina has two launch ramps and a staff monitored parking area. Cinder Pond Marina provides mooring for 101 vessels, and also has a double boat launch and a travel lift equipped with a mast boom. The Cinder Pond Marina also has staff monitored parking. The City of Marquette's mooring field can accommodate 21 vessels.

Operational Overview

Marina operations involve the assistance of eight seasonal Marina Attendants, one Assistant Manager, and one seasonal Manager. Marina staff is responsible for cleaning and maintaining the grounds and facilities; assisting with docking, fueling and pump-outs of vessels; and coordinating all transient arrivals and departures.

Accomplishments

- Obtained Class "C" Underground Fuel Storage Tank Operator Certification and all employees were certified.
- Re-skinned accessible docks 17, 18, 47, and 48 to correct instability issues.
- Addressed Winter Storm Damage - \$2,700.

Grant Administration

- Michigan Department of Natural Resources Waterways Grant – Presque Isle Marina Boat Launch \$201,000
- Michigan Department of Natural Resources Waterways Grant – Cinder Pond Marina Harbor Service Building \$75,000
- MML Property and Liability Pool – Insurance Claim \$602,257
- Clean Vessel Act – Pump out Replacement - \$12,000 (submitted).

Planning

- Presque Isle Marina Phased Replacement Revision Study
- Cinder Pond Marina – Harbor Service Building Design

Capital Improvements

- Presque Isle Marina Boat Launch \$404,000
- Cinder Pond Marina - Harbor Service Building \$652,800

<u>Presque Isle Marina</u>	<u>FY 2014/15</u>
Seasonal Slip Rentals	48
Transient Slip Rentals	46
Launch Ramp Daily*	499
Fuel Sales	\$6,788.68
Waiting List	15

**Presque Isle Boat Launch project from July-September 2015*

<u>Cinder Pond Marina</u>	<u>FY 2014/15</u>
Seasonal Slip Rentals	93 includes FL Wall
Transient Slip Rentals	179
Launch Ramp Daily	1026
Launch Ramp Seasonal	134
Fuels Sales	\$59,582.85
Waiting List	33
Mooring Field	11

LAKEVIEW ARENA

Lakeview Arena is a multi-purpose facility with a primary function of providing artificial ice six months of the year. The facility is utilized by trade shows, special events, weddings, and other entertainment-related activities during non-ice periods. Lakeview Arena is home to the offices of the Community Services – Parks and Recreation division, Marquette Junior Hockey, Marquette Royales, Marquette Figure Skating Club, Superior Hockey and the Noquemanon Trail Network.

Operational Hours

Lakeview Arena operations involve the assistance of eight seasonal zamboni drivers, two seasonal skate guards, a part-time custodian and secretary, and the Parks and Recreation Coordinator. The building is maintained by the Department of Public Works staff.

- Ice Season: September 23 – March 13, 7 a.m. – 12 p.m. (midnight)
- Summer: March 14 – September 20, 8 a.m. – 5:00 p.m. (or later for events)

Grant Administration

- Michigan Health Endowment Fund – Pickle Ball and Floor Hockey Pilot Programs
\$2,700

Planning

- Michigan Energy Options Study completed
- Advertising Plan – Ice Periods

Capital Project

- Glycol Pump Replacement \$75,000
- Door Project \$18,000

Accomplishments

- Rebuilt one compressor; made critical repairs to other units.
- Installed automation controls over glycol pumps and compressors – efficiency controls.
- Marquette Iron Rangers – new minor league hockey team.
- Arena glass replacement – Russell Arena \$4,000.
- Installed netting on west end of Russell.

	<u>FY 14/15</u>	
	<u>Hours</u>	<u>Revenue</u>
Marquette Junior Hockey	1235	\$208,987
Marquette Figure Skating Club	229	\$38,930
Marquette Senior High School	199.5	\$33,135
Marquette Royales	149	\$25,660
Men's League Tournament	59	\$9,700
Figure Skating Passes	852*	\$278
Adult Skating Passes		\$4,789
Hockey Skating Passes		\$2,902
Senior Skating Passes		\$521
Youth Skating Passes		\$2,437
Citizens Forum	299	\$7,475
Birthday Room	20	\$200
Dry Floor Events	16 events	
Promotional Fund		(\$7,520)

*Total Public Skating Hours

	<u>FY 14/15</u>	
	<u>Rent</u>	<u>Revenue</u>
Mqt Junior Hockey	\$ 737/mo.	\$7,089
Mqt Electricians	\$ 625/mo.	\$6,875
Mqt Figure Skating	\$41.67/mo.	\$500
NTN	\$ 360/mo.	\$4,320
United Way/MCCF**	\$ 921/mo.	\$6,452
Vango's	\$ 650/mo.	\$3,900
Superior Hockey	\$ 855/mo.	\$12,438
Royales	\$ 725/mo.	\$7,380

**Terminated Lease 5/2015 Vacated

**Terminated Lease 9/2015 Vacated

TOURIST PARK CAMPGROUND

This report will cover the operating season of May 15, 2015 to October 11, 2015. Tourist Park office hours for spring and fall were 9 a.m. – 7 p.m., summer hours 8 a.m. – 10 p.m. Tourist Park operates with seven seasonal Attendants and one seasonal Manager.

Grant Administration

- Michigan Recreation Passport – Tourist Park Playground – \$45,000 application submitted
- Michigan Recreation Passport – Restroom Pods - \$45,000

Highlights

- Hosted International Guts Frisbee Tournament
- Hosted Second Annual Rainbow Pride Festival
- Hiawatha Music Festival held its 37th festival at the park
- Harley Davidson Bike Rally
- Record year for campers, firewood and ice revenues

Accomplishments

The following were accomplished during the 2015 season:

- Tree Maintenance Plan
- Upgraded Underground Electric Service
- Fully integrated online reservation system – MaxGalaxy
- Upgraded the emergency egress gate

	<u>FY 2014/15</u>
Total Revenue	\$266,491
Total Concessions/Sales	\$20,445
Season Capacity Average	56.9%
Camping Days Open	149
Picnic Sites	\$1,000

ARTS AND CULTURE

The Arts and Culture Center staffing consists of the Community Service Arts and Culture Manager, a part-time Administrative Assistant and a part-time Marketing and Promotion Assistant. Serves to support, facilitate and grow an empowered and vital arts, culture and creative community. The Center is located in the lower level of the Peter White Public Library, which includes a large and small gallery, workshop space, and an administrative office.

Grant Administration

- Michigan Council for Arts and Cultural Affairs program grant \$13,750
- Michigan Council for Arts and Culture Affairs capital grant \$5,850
- Michigan Council for Arts and Culture Affairs operational grant (Lake Superior Art Association – leased Arts and Culture gallery space) \$9,984
- Marquette County Community Foundation program grant

Planning

- Public Art Policy
- Initiated Regional Arts Alliance
- Participated with Marquette County Convention and Visitors Bureau – Smart Summit

Highlights

- Lighter, Quicker, Cheaper Placemaking on Third Street – Improvement (bike corrals/artist benches/parklets)
- Art Week –week long street performances, exhibits, film screenings, art receptions, and workshops
- Participated in Michigan Council for Arts and Cultural Affairs State Grant Review Panel
- Attended American for the Arts – Conference on Public Art Policy
- Co-Hosted Regional Michigan Council for Arts and Cultural Affairs Grant Training
- Assisted Marquette County Convention and Visitors Bureau – Arts and Culture Promotion
- Assisted Iron Ore Heritage Recreation Authority – ArtPlace Grant and Public Art Request for Proposal

Department Accomplishments

- Implemented New Office Hours
- Developed Internal Administrative Street Performer Policy
- Developed Curator and Jury Agreement – Lake Superior Art Association Art Exhibits City-Owned Property
- Assisted with transitioning Marquette Area Sister City Partnership
- Installed and Trained with MaxGalaxy – POS/Reservation Software
- 33 Exhibits
- 86 Workshops
- 45 Senior Arts Programs

Special Event Programming

- Halloween Spectacle (1,000+ viewers)
- ArtWeek
- Holiday Art Sale
- City Arts Awards
- Suzan Pitt Art Workshop and City Hall Exhibit
- First Thursday Concerts Series (final year)
- City Open House

Over 21,000 participate in special events, exhibits and workshops.

SENIOR CENTER

The Marquette Senior Center has three licensed Bachelor Social Workers, a Senior Center Coordinator, two part-time Center aides and seven Homemaker Aides who provide services to seniors in the service area. The service area includes the City of Marquette, as well as Marquette, Chocolay and Powell townships. Complying with Office of Services to the Aging standards, seniors 60+ are eligible for homemaking and personal care, as well as social work services which are comprised of Case Management, Outreach and Financial Services (including Medicare Part D). Seniors ages 50+ are eligible to take part in health, educational, recreational and leisure activities offered by the Center.

Funding Sources

County Millage (2012-2016) .4474 mills	City Millage (2012-2015) .3500 mills	UPCAP Contract
2014 Contract \$296,208	2014 \$220,082	2013-14 \$24,105
2015 Contract \$311,018	2015 \$238,781	2014-15 \$25,897

Accomplishments

- Renewal of Senior Millage 2016-2020 (Summer 2015)
- Michigan Parks and Recreation Grant recipient – Silver Sampler Senior Program (Winter 2015)

Accomplishments and Statistics

	<u>FY 2014/15</u>	
• Visitors/Phone Inquiries Walk-Ins/Registrations	21,559	+ 2 % from 2014
• Enhanced Senior Arts Seniors Arts/Acting/Dance	400	+ 51% from 2014
• Medicare Open Enrollment Clients / Savings Ratio	325 / \$158,187	+ 22% from 2014

	<u>FY 2014/15</u>	
	<u>Clients</u>	<u>Hours</u>
Information and Referral	6305	1759.75
Outreach	186	199.50
Health Related	454	334.50
Financial Management	407	1456.50
Case Coordination & Support	200	1945.75
Homemaking	129*	4911.75
UPCAP Contract	129*	1671.00

*Clients split among contract.