



October 31, 2016

INVITATION TO BID

BP 16 - 24

The City of Marquette, Michigan will receive sealed bids for:

PRE-ASSEMBLED EIGHTY (80) NICHE COLUMBARIUM

Deadline and bid opening will be on Wednesday, November 16, 2016 at 10:00 am. Location of the bid opening will be the Marquette City Hall Conference Room #103, 300 W. Baraga Ave. Bids shall be submitted on the Proposal Sheets provided by the City and completed in accordance with all directions found on the Proposal Sheets. Bids must be in sealed envelopes clearly identifying the bid number and title. No fax or electronic bids will be accepted.

Mail bids to:

City of Marquette
Attn: Katie Burnette, Finance Department
300 W. Baraga Avenue
Marquette, MI 49855

The City of Marquette reserves the right to reject any and all bids if judged not to be in the best interest of the City.

L. Michael Angeli
City Manager

For technical inquiries or further information, contact: Paul Albert
City Arborist/Sexton
300 W. Baraga Avenue
Marquette, MI 49855
(906) 225-8986

BID SPECIFICATIONS

INTENT:

It is the intent of the City of Marquette to contract with a vendor to supply and install one (1) columbarium unit as specified, prices F.O.B. Marquette, Michigan 49855, on existing foundation.

SCOPE:

Columbarium unit shall be pre-assembled in one piece, circular in shape and comprising eighty (80) companion niches. Each niche opening size shall be able to accommodate two (2) 6" diameter by 10" high vase style urns.

MATERIALS:

- A) Exterior surfaces shall be polished granite of a color approved by the City of Marquette.
- B) Niche covers shall be granite ¾" thick with chamfered edges on face side. Each niche front shall cover one niche opening (no common niche fronts covering multiple niche openings).
- C) Cap stone shall be solid granite material 3" thick fabricated in one piece.
- D) Structural vertical niche divisions shall be 3/8" thick (nominal), fiber-reinforced cement products.
- E) Niche shelves and inner closure panels shall be fabricated from aluminum.
- F) Locking hardware for fastening niche fronts shall be totally concealed and fabricated from aluminum extrusion, cast aluminum, stainless steel and brass.

INSTALLATION:

- A) Columbarium unit shall be preassembled in one piece.
- B) Vendor shall supply specific foundation drawings for City of Marquette to install prior to columbarium delivery.
- C) Vendor shall supply suitable lifting apparatus for crane placement of the columbarium unit. Unit will be set level, plumb and true prior to vendor departure.
- D) Vendor shall supply three (3) appropriate key wrenches and instruct City personnel in the manner of niche front removal.
- E) Vendor shall supply one (1) temporary niche front suitable for placement during inscription or plaque placement.

WARRANTY:

Bidder shall provide written warranty with bid proposal to cover defects in materials and/or workmanship that manifest themselves within one (1) year of date of installation at City of Marquette site.

PROPOSAL SHEET

Proposal of _____ (hereinafter called Bidder), organized and existing under the laws of the State of _____, doing business as a _____ to the City of Marquette, (corp., part., indiv.)

Michigan (hereinafter called the City.)

1. In compliance with the City's Invitation to Bid, Bidder hereby proposes to perform all work in accordance with the Contract Documents for the unit prices submitted here in.
2. The undersigned, as Bidder, hereby declares that the Proposal is made in good faith, without fraud or collusion with any person or persons bidding on the same contract, that he has read and examined the Invitation To Bid and understands all of the same; that he or his representative has informed himself fully with regard to conditions to be met in executing this Contract, and the undersigned agrees to furnish all labor, materials, power, transportation, and equipment necessary for the Contract.

BIDDER NAME: _____

ADDRESS: _____

PHONE: _____

FAX: _____

EMAIL: _____

**TOTAL BID PRICE, FOB
EXISTING FOUNDATION** _____

SIGNATURE: _____

DATE: _____

BIDS SHALL BE IN SEALED ENVELOPES CLEARLY IDENTIFYING THE BID TITLE

Columbarium Bidder List

Eickhof Columbaria Inc.
1200 Bruce Street
Crookston, MN 56716

Tecstone Granite
2400 Landmark Way
Columbus, OH 43219

Rudez Granite & Bronze
2240 State Route 51
Jefferson Hills, PA 15025

Georgia Mausoleums Inc.
1651 Washington Hwy.
Elberton, GA 30635

Oregon Memorials
1299 NE 25th Avenue
Hillsboro, OR 97124